



### History of Chemistry Technical Division Administration Form 2014

Technical Division Administration Form - Governance	
1. Does the Division have a Vision and/or Mission Statement?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. What was the date of the last Division long range/strategic planning session?*	4/7/2008
3. What are the primary challenges confronting your Division?*	We need to engage more of our members to contribute to programming at regional, national, and international meetings. We continue to try to increase our opportunities to program with other divisions and build connections with other groups interested in the history of chemistry and science.
4. Were Division elections conducted according to its Bylaws?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. What offices were filled by elections during the past year?	Chair-Elect; Secretary/Treasurer; Councilor; Alternate Councilor
5a. Were any positions left unfilled that were expected to be filled?	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. What additional support do you need from DAC or ACS staff?	We believe the ACS should provide an option to process credit card transactions for the Division, especially if they are not numerous. ACS staff told us in December that their manager told them they should no longer process these transactions.
7. What can DAC do to improve the Annual Review Process?	We have no specific recommendations.
8. How many Executive Committee meetings were held during the calendar year?	2
9. Did your Division hold an open meeting for Division members?	yes
9a. Do the Division by-laws require an open meeting?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Member Relations	
1. Did your total membership increase or decrease in 2014?*	Increase
2. Did the Division have an adequate number of volunteers to cover your requirements?	<input type="radio"/> Yes <input checked="" type="radio"/> No
2a. If the answer to 2 (above question) is NO, please explain.	Our programming is completely dependent upon volunteers. We continue to try to involve members in participating in programming.
3. How does your Division use its website to serve its members?	The website allows us to notify members of current news and events. It is the gateway to the Division journal, the Bulletin for the History of Chemistry. The website serves as an active archive of Division business, including Executive committee minutes, the current Executive committee roster and officer contact information, upcoming symposia, meeting abstracts and schedules, newsletters, and calls for nominations for awards, as well as the information on the awards given by the Division.
3a. What is the URL for your website?	<a href="http://www.scs.illinois.edu/~mainzv/HIST/">http://www.scs.illinois.edu/~mainzv/HIST/</a>
4. When was your Divisions website last updated?	1/20/2014

Technical Division Administration Form - Programming	
1. In general, how would you assess the programming your Division delivered during 2014 ACS national meetings?*	HIST had very strong programming at both the national meetings in 2014. At the spring meeting in Dallas we had a Tutorial on the History of Batteries (connected to the meeting theme of Chemistry and Materials for Energy) that was very well attended, a very popular all day symposium on the 50th Anniversary of the James Flack Norris Award (which brought many past winners of the award together to look back on their work in physical organic chemistry), a full general session, and a session on Bringing Chemistry to the Public, which ended with a talk by 2015 ACS President-Elect Donna J. Nelson on her work with "Breaking Bad." At the fall San Francisco meeting we had the HIST Award symposium, honoring the Award winner Ernst Homburg. We also had a Tutorial tied to the meeting's theme on The Impact of World War I on Chemistry, Physics and Astronomy that was well

	attended as well as two full sessions of general papers and a session honoring past ACS president Attila Pavlath. The most popular symposium was two full sessions devoted to Found and Lost: Incredible Tales of Erroneous and Rehabilitated Elements, that was part of the introduction of a newly published book - Lost Elements: The Shadow Side of the Periodic Table. We also used an offer to give a copy of this book and a free year's membership to the HIST Division to members and students members to increase the Division's membership by 180 members or affiliates.
2. How far in advance does your Division plan its national meeting programming?*	<input type="radio"/> Less than 1 year <input type="radio"/> 1 Year <input checked="" type="radio"/> 2 Years <input type="radio"/> 3 Years <input type="radio"/> 4+ Years <input type="radio"/> Others
3. Do you have a Regional Meeting Coordinator for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 3 (above question) is YES, provide contact information for your Division's Regional Meeting Coordinator.	
i. First Name	E. Thomas
ii. Last Name	Strom
iii. Phone	214-376-9602
iv. E-Mail	tomstrom@juno.com
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
4. Do you have a Program Chair for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 4 (above question) is YES, provide contact information for your Division's Program Chair.	
i. First Name	Seth
ii. Last Name	Rasmussen
iii. Phone	701-231-8786
iv. E-Mail	seth.rasmussen@ndsu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. Do you have Multidisciplinary Program Planning Group (MPPG) Representative for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 5 (above question) is YES, provide contact information for your Division's Multidisciplinary Program Planning Group (MPPG) Representative.	
i. First Name	Joe
ii. Last Name	Jeffers
iii. Phone	870-245-5216
iv. E-Mail	jeffers@obu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Best Practices

1. Please describe techniques used to develop volunteers.	Volunteers are developed via participation. Input is routinely requested from the membership on programming and division activities via the Newsletter. If members attend symposia, they are invited to express their opinion about programming and asked to suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.
2. Please describe how you recruit volunteers to serve the Division.	Volunteers are developed via participation. Input is routinely requested from the membership on programming and division activities via the Newsletter. If members attend symposia, they are invited to express their opinion about programming and asked to suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.

3. How does your Division recognize its volunteers?	Volunteers are thanked verbally for their services. They are sometimes awarded a plaque in recognition of their service.
4. How does your Division provide meeting content to its members?	Through options given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via USPS to those who request it). Some of the talks develop into articles published in the Bulletin for the History of Chemistry, received by all members. We have also been very successful in the publication of ACS symposium volumes based on successful symposia.
5. Describe outreach activities to serve members who don't attend national meetings.	Through options given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via USPS to those who request it). Some of the talks develop into articles published in the Bulletin for the History of Chemistry, received by all members. We have been very successful in the publication of symposium volumes based on successful symposia.
6. What are the most important benefits your Division provides to its members?	The Bulletin for the History of Chemistry; the HIST Newsletter; interactions with others who are interested in the history of chemistry and related topics.
7. How does the Division provide information to its members on Divisional activities?	Information is provided via the HIST website, Newsletter/Abstracts, the HIST facebook page, and directed emails.
8. Describe activities aimed at students and young professionals.	The Division programs a tutorial for all national meetings on the theme for that national meeting. HIST is also encouraging students to give talks and posters at national meetings. At the San Francisco meeting, students were offered a free copy of The Lost Elements: The Shadow Side of the Periodic Table if they attended the symposium introducing the book.
9. List any Division awards.	The HIST Award (replaced the Edelstein Award); the Outstanding Paper Award; the Citation for Chemical Breakthrough Awards.
10. Did the Division engage in any international outreach or activities, beyond inviting international speakers to present at a symposium or general session? Examples might be (but not limited to): meetings/symposia with international-based groups; a specific effort to recruit international speakers for the Division's meeting; the inclusion of international information in a newsletter or on the website; or, looking at international trends for the specific topical area.	yes
10a. If yes, please describe.	The Citation for Chemical Breakthrough Awards in 2014 involved two international ceremonies: one for honoring Sinin at Kazan Federal University (Russia) with David Lewis of HIST representing HIST and presenting the plaque, and one honoring Soddy at Glasgow with Robert Anderson presenting the plaque. We routinely include news from the British Society for the History of Alchemy and Chemistry in the HIST Newsletter.
11. List nominations for ACS Fellows.	
12. Does the Chair have any other issues to be considered?	

Technical Division Administration Form - Supporting Materials

File Name	File Size	Brief Description
2014.pdf	0.03 MB	Quicken Summary HIST 2014

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