



History of Chemistry Technical Division Administration Form 2018

Technical Division Administration Form - Governance	
1. Does the Division have a Vision and/or Mission Statement?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. What was the date of the last Division strategic planning session? *	4/7/2008
3. What are the primary challenges confronting your Division?*	We need to engage more of our members to contribute to programming at regional, national, and international meetings. We continue to try to increase our opportunities to program with other divisions and build connections with other groups interested in the history of chemistry and science. We need to actively recruit new members for the health of the division.
4. Were Division elections conducted according to its Bylaws?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. What offices were filled by elections during the past year?	Chair-elect, Secretary/Treasurer, Councilor, Alternate Councilor
5a. Were any positions left unfilled that were expected to be filled?	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. What additional support do you need from DAC or ACS staff?	ACS at one time processed credit card orders for the Division. We don't understand why this policy was changed. It would be helpful if ACS would process transactions for Divisions via PayPal. ACS should handle elections for the divisions.
7. What can DAC do to improve the Annual Review Process?	We have no specific recommendations.
8. How many Executive Committee meetings were held during the calendar year?	2
9. Did your Division hold an open meeting for Division members?	<input checked="" type="radio"/> Yes <input type="radio"/> No
9a. Do the Division by-laws require an open meeting?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Member Relations	
1. Did your total membership increase or decrease in 2018?*	Increase
2. Did the Division have an adequate number of volunteers to cover your requirements?	<input type="radio"/> Yes <input checked="" type="radio"/> No
2a. If the answer to 2 (above question) is NO, please explain.	Our programming is completely dependent upon volunteers. We continue to try to involve members in participating in programming.
3. How does your Division use its website to serve its members?	The website allows us to notify members of current news and events. It is the gateway to the HIST journal, the Bulletin for the History of Chemistry. The website serves as an active archive of Division business, including executive committee minutes, annual reports, the current executive committee roster and officer contact information, upcoming symposia, meeting abstracts and schedules, newsletters, and calls for nominations for awards, as well as the information on the awards given by the Division.
3a. What is the URL for your website?	http://acshist.scs.illinois.edu/
4. When was your Divisions website last updated?	2/14/2019
5. Does your division have subdivisions?	<input checked="" type="radio"/> Yes <input type="radio"/> No
5a. If the answer to 5 (above question) is YES, please list.	Archaeological Subdivision

Technical Division Administration Form - Programming	
1. In general, how would you assess the programming your Division delivered during 2018 ACS national meetings?*	HIST had very strong programming at both national meetings in 2018. At the spring meeting in New Orleans in addition to two 1/2 day sessions for general papers, we had two very popular symposia: 1) Food at the Crossroads: Chemistry's Role in Sustainability, Past & Present (1 and 1/2 days) and 2) HIST Award Symposium Honoring Jeffrey I. Seeman (1 day). Another popular symposium, co-sponsored with YCC and I&EC, was Molecules that Changed the World. At the Fall meeting in Boston in addition to a 1/2 day general

	session, there were two popular symposia: 1) Louis Pasteur's Discovery of Molecular Chirality: Review & Analysis on the 170th Anniversary (1 day) and 2) HIST Award Symposium Honoring David Lewis (1 day). In addition, HIST co-sponsored with POLY, PMSE, and SCC a symposium on Polymer History.
2. How far in advance does your Division plan its national meeting programming?*	<input type="radio"/> Less than 1 year <input type="radio"/> 1 Year <input checked="" type="radio"/> 2 Years <input type="radio"/> 3 Years <input type="radio"/> 4+ Years <input type="radio"/> Others
3. Do you have a Regional Meeting Coordinator for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 3 (above question) is YES, provide contact information for your Division's Regional Meeting Coordinator.	
i. First Name	E. Thomas
ii. Last Name	Strom
iii. Phone	214-376-9602
iv. E-Mail	tomstrom@juno.com
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
4. Do you have a Program Chair for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 4 (above question) is YES, provide contact information for your Division's Program Chair.	
i. First Name	Nicolay
ii. Last Name	Tsarevsky
iii. Phone	214-768-3259
iv. E-Mail	nvt@mail.smu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. Do you have Multidisciplinary Program Planning Group (MPPG) Representative for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 5 (above question) is YES, provide contact information for your Division's Multidisciplinary Program Planning Group (MPPG) Representative.	
i. First Name	Joe
ii. Last Name	Jeffers
iii. Phone	870-245-5216
iv. E-Mail	jeffers@obu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Best Practices

1. Please describe techniques used to develop volunteers.	Volunteers are developed via participation. Input is requested from the membership on programming and division activities via the Newsletter, direct mail, and the HIST website. If the members attend symposia, they are invited to express their opinion about programming and asked to suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.
2. Please describe how you recruit volunteers to serve the Division.	Volunteers are developed via participation. Input is requested from the membership on programming and division activities via the Newsletter, direct mail, and the HIST website. If the members attend symposia, they are invited to express their opinion about programming and asked to suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.
3. How does your Division recognize its volunteers?	Volunteers are thanked verbally for their services. They are

	sometimes awarded a plaque in recognition of their service.
4. How does your Division provide meeting content to its members?	Through options given given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via the USPS for those members who request hardcopy). Some of the talks develop into papers published in the Bulletin for the History of Chemistry, received by all members. We have also been very successful in the publication of ACS symposium volumes based on successful symposia, as well as publishing symposium proceedings with other publishers.
5. Describe outreach activities to serve members who don't attend national meetings.	Through options given given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via the USPS for those members who request hardcopy). Some of the talks develop into papers published in the Bulletin for the History of Chemistry, received by all members. We have also been very successful in the publication of ACS symposium volumes based on successful symposia, as well as publishing symposium proceedings with other publishers.
6. What are the most important benefits your Division provides to its members?	The Bulletin for the History of Chemistry; the HIST Newsletter/Abstracts; the HIST facebook page (which has now exceeded 2000 likes) (HIST now has a facebook following that is comparable to most of the "big" divisions of the ACS, which speaks to the inherent interest in the history of our science throughout the chemical community); directed emails.
7. How does the Division provide information to its members on Divisional activities?	The Bulletin for the History of Chemistry; the HIST Newsletter/Abstracts; the HIST facebook page (which has now exceeded 1900 likes, giving HIST a facebook following that is comparable to most of the "big" divisions of the ACS, which speaks to the inherent interest in the history of our science throughout the chemical community); directed emails.
8. Describe activities aimed at students and young professionals.	The HIST Division programs a tutorial for all national meetings on the theme for that national meeting. HIST is also encouraging students to give talks and posters at national meetings.
9. List any Division awards.	The HIST Award; the Outstanding Paper Award; the Citation for Chemical Breakthrough Awards
10. Did the Division engage in any international outreach or activities, beyond inviting international speakers to present at a symposium or general session? Examples might be (but not limited to): meetings/symposia with international-based groups; a specific effort to recruit international speakers for the Division's meeting; the inclusion of international information in a newsletter or on the website; or, looking at international trends for the specific topical area.	<input checked="" type="radio"/> Yes <input type="radio"/> No
10a. If yes, please describe.	The Citation for Chemical Breakthrough Award many times go to international locations. In the 12 years of the award, 37 of 68 designations have been international. See http://acshist.scs.illinois.edu/awards/citations_chem-breakthroughs.php . We routinely include news from the British Society for the History of Alchemy and Chemistry and the History of Science Society in the HIST newsletter.
11. List nominations for ACS Fellows.	
12. Does the Chair have any other issues to be considered?	We do not understand why our nominees for ACS Fellows are not successful. We did not put forward a nominee in 2018 but intend to try again in 2019. Continued failure of what we consider good candidates will inevitably lead to not wasting our time nominating any one.

Technical Division Administration Form - Supporting Materials

File Name	File Size	Brief Description
Quicken Report HIST 2018.pdf	0.03 MB	Quicken Summary 2018

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