

## Instructions for Authors

Articles of 4-20 pages, double-spaced (excluding references) should be submitted electronically by email attachment to the Editor, [giunta@lemoyne.edu](mailto:giunta@lemoyne.edu), at Le Moyne College. The title of the article should be of reasonable length (up to 15 words); a subtitle may be included if appropriate. Authors should strive to make the title descriptive of the specific scope and content of the paper. Preferred file formats for submissions are .doc, .docx, and .rtf.

Subheadings within the paper are often appropriate to enhance clarity. Authors should bear in mind, however, that the format of an article in history of chemistry (order and content of sections) is not the same as the format of an article in chemistry. Recent issues of the *Bulletin* should serve as a guide. Detailed text formatting (paragraph justification, for example) need not be imitated, however; such text formatting will be applied at the layout stage. *The ACS Style Guide*, (3rd ed., Anne M. Coghil and Lorrin R. Garson, Eds., American Chemical Society and Oxford University Press, 2006) is also a useful resource for names, terms, and abbreviations appropriate for writing about chemistry.

In addition to scholarly articles, readers are encouraged to submit short notes or letters to the Editor. We would welcome hearing from those who have an interest in refereeing papers and/or preparing book reviews.

Before publication, a signed transfer of copyright form will be required, but this is not required as part of the initial submission.

### Illustrations

If a submission includes chemical structures or mathematical formulas, they ought to be embedded in the manuscript. Additional illustrations in the form of photographs and drawings are encouraged. Such illustrations are to be submitted preferably as separate attached files in greyscale in common graphical formats; however, black and white prints and black ink drawings will also be accepted (and returned at the author's request). A legend for photos, drawings, graphs, and credits ought to be submitted, as a separate file. Authors who prepare illustration in electronic form by means of scanners or digital cameras are encouraged to save and submit graphic files **of sufficient resolution** for printing, preferably **300 dpi**. (Note: The default setting for many scanners is 72 dpi, which is adequate for display on a computer screen but not for print. Scanning for print in the *Bulletin* requires changing this default setting to higher resolution and changing the color setting to greyscale.) Preferred formats for graphics are .jpg and .tif.

Securing permission to reproduce images whose copyright belongs to someone other than the author is the author's responsibility. Before publication, a signed permission to publish will be required for each image, but this is not required as part of the initial submission.

### References and Notes, and Other End Material

**References and Notes** should appear at the end as part of the main document (as endnotes) and not at the bottom of each page (as footnotes). References should conform to the format illustrated in this issue. Standard **Chemical Abstracts** abbreviations are to be used (see CASSI). Titles of articles are in quotes. Book and journal titles are italicized, as are volume numbers. The year of publication of periodicals (but not books) is boldfaced. Inclusive page numbers are given for an article or partial section of a book. Note the placement of commas and periods. It is imperative to recheck the accuracy of references before submitting the manuscript. In the text references are identified by Arabic numbers within parentheses—not superscripts.

Please provide a short biographical paragraph, to be included as **About the Author(s)** at the end of the article.