



History of Chemistry Technical Division Administration Form 2016

Technical Division Administration Form - Governance	
1. Does the Division have a Vision and/or Mission Statement?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. What was the date of the last Division long range/strategic planning session?*	4/7/2008
3. What are the primary challenges confronting your Division?*	We need to engage more of our members to contribute to programming at regional, national, and international meetings. We continue to try to increase our opportunities to program with other divisions and build connections with other groups interested in the history of chemistry and science.
4. Were Division elections conducted according to its Bylaws?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. What offices were filled by elections during the past year?	Chair-Elect, Secretary/Treasurer, Councilor (2), Alternate Councilor (2)
5a. Were any positions left unfilled that were expected to be filled?	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. What additional support do you need from DAC or ACS staff?	a) ACS at one time processed credit card orders for the Division. We don't understand why this policy was changed. b) It would make sense that ACS handle elections for the divisions rather than deal with the series of different options.
7. What can DAC do to improve the Annual Review Process?	We have no specific recommendations.
8. How many Executive Committee meetings were held during the calendar year?	2
9. Did your Division hold an open meeting for Division members?	yes
9a. Do the Division by-laws require an open meeting?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Member Relations	
1. Did your total membership increase or decrease in 2016?*	Decrease
a. What prompted the decrease?	We had a successful member drive in 2015, with our membership increasing 17% from 2014. In 2016, our membership decreased by 13% from 2015, leaving our membership numbers up from 2014 to 2016 by 4%.
2. Did the Division have an adequate number of volunteers to cover your requirements?	<input type="radio"/> Yes <input checked="" type="radio"/> No
2a. If the answer to 2 (above question) is NO, please explain.	Our programming is completely dependent upon volunteers. We continue to try to involve members in participating in programming.
3. How does your Division use its website to serve its members?	The website allows us to notify members of current news and events. It is the gateway to the HIST journal, the Bulletin for the History of Chemistry. The website serves as an active archive of Division business, including executive committee minutes, the current executive committee roster and officer contact information, upcoming symposia, meeting abstracts and schedules, newsletters, and calls for nominations for awards, as well as the information on the awards given by the Division.
3a. What is the URL for your website?	http://www.scs.illinois.edu/~mainzv/HIST/
4. When was your Divisions website last updated?	2/4/2017
5. Does your division have subdivisions?	<input checked="" type="radio"/> Yes <input type="radio"/> No
5a. If the answer to 5 (above question) is YES, please list.	Archaeological Subdivision

Technical Division Administration Form - Programming	
1. In general, how would you assess the programming your Division delivered during 2016 ACS national meetings?*	HIST had very strong programming at both national meetings in 2016. At the spring meeting in San Diego we had two very popular symposia: Preceptors in Chemistry (1/2 day) and The Posthumous Nobel Prize in Chemistry. Correcting the Errors & Oversights of the Nobel Prize Committee (full day). We also had two General sessions. The CEN article reporting on the Posthumous Nobel Prize in Chemistry garnered more comments than almost any article CEN has

	published. Both the Preceptors in Chemistry and Posthumous Nobel Prize symposia were selected to be ACS symposium volumes. At the fall Philadelphia meeting, we had an outstanding HIST Tutorial on History of chemistry of chemists, by chemists, and for chemists, that connected to the meeting theme of "Chemistry of the People, by the People and for the People." We also had the HIST Award symposium, honoring the award winner Ursula Klein, a full day symposium on Chemistry in America: 1676-1876, two half-day symposia (A Salute to Ted Benfey at 90: History, Culture & a Commitment to Humanism and Charles C. Price, 1965 ACS President: Exploring his Legacy after 50 Years [part of the ACS Past President symposium series]), and two half-day General sessions.
2. How far in advance does your Division plan its national meeting programming?*	<input type="radio"/> Less than 1 year <input type="radio"/> 1 Year <input checked="" type="radio"/> 2 Years <input type="radio"/> 3 Years <input type="radio"/> 4+ Years <input type="radio"/> Others
3. Do you have a Regional Meeting Coordinator for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 3 (above question) is YES, provide contact information for your Division's Regional Meeting Coordinator.	
i. First Name	E. Thomas
ii. Last Name	Strom
iii. Phone	214-376-9602
iv. E-Mail	tomstrom@juno.com
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
4. Do you have a Program Chair for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 4 (above question) is YES, provide contact information for your Division's Program Chair.	
i. First Name	Seth
ii. Last Name	Rasmussen
iii. Phone	701-231-8786
iv. E-Mail	seth.rasmussen@ndsu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. Do you have Multidisciplinary Program Planning Group (MPPG) Representative for your Division?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the answer to 5 (above question) is YES, provide contact information for your Division's Multidisciplinary Program Planning Group (MPPG) Representative.	
i. First Name	Joe
ii. Last Name	Jeffers
iii. Phone	870-245-5216
iv. E-Mail	jeffers@obu.edu
b. Did someone attend a planning session last year?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Technical Division Administration Form - Best Practices

1. Please describe techniques used to develop volunteers.	Volunteers are developed via participation. Input is requested from the membership on programming and division activities via the Newsletter, direct mail, and the HIST website. If the members attend symposia, they are invited to express their opinion about programming and asked to suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.
2. Please describe how you recruit volunteers to serve the Division.	Volunteers are developed via participation. Input is requested from the membership on programming and division activities via the Newsletter, direct mail, and the HIST website. If the members attend symposia, they are invited to express their opinion about programming and asked to

	suggest ideas for programming. Those who give talks in general sessions are approached, when appropriate, to submit a paper to the Bulletin for the History of Chemistry. They are also asked whether they have an interest in organizing a symposium on their specific interests in the history of chemistry.
3. How does your Division recognize its volunteers?	Volunteers are thanked verbally for their services. They are sometimes awarded a plaque in recognition of their service.
4. How does your Division provide meeting content to its members?	Through options given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via the USPS to those who request it). Some of the talks develop into articles published in the Bulletin for the History of Chemistry, received by all members. We have also been very successful in the publication of ACS symposium volumes based on successful symposia.
5. Describe outreach activities to serve members who don't attend national meetings.	Through options given by the ACS, such as streaming talks given at national meetings. We also make the meeting abstracts available via the HIST website (and via the USPS to those who request it). Some of the talks develop into articles published in the Bulletin for the History of Chemistry, received by all members. We have also been very successful in the publication of ACS symposium volumes based on successful symposia.
6. What are the most important benefits your Division provides to its members?	The Bulletin for the History of Chemistry; the HIST Newsletter/Abstracts, the HIST facebook page (which has now exceeded 1600 likes; HIST now has a facebook following that is comparable to most of the 'big' divisions of the ACS, which speaks to the inherent interest in the history of our science throughout the chemical community), and directed emails.
7. How does the Division provide information to its members on Divisional activities?	Information is provided via the HIST website, the HIST Newsletter/Abstracts, the HIST facebook page (which has now exceeded 1600 likes; HIST now has a facebook following that is comparable to most of the 'big' divisions of the ACS, which speaks to the inherent interest in the history of our science throughout the chemical community), and directed emails.
8. Describe activities aimed at students and young professionals.	The HIST Division programs a tutorial for all national meetings on the theme for that national meeting. HIST is also encouraging students to give talks and posters at national meetings.
9. List any Division awards.	The HIST Award (replaced the Edelstein Award); the Outstanding Paper Award; the Citation for Chemical Breakthrough Awards.
10. Did the Division engage in any international outreach or activities, beyond inviting international speakers to present at a symposium or general session? Examples might be (but not limited to): meetings/symposia with international-based groups; a specific effort to recruit international speakers for the Division's meeting; the inclusion of international information in a newsletter or on the website; or, looking at international trends for the specific topical area.	yes
10a. If yes, please describe.	Two of the four Citation for Chemical Breakthrough Awards in 2016 went to international locations, one in Austria and one in England. We routinely include news from the British Society for the History of Alchemy and Chemistry and the History of Science Society in the HIST Newsletter.
11. List nominations for ACS Fellows.	None.
12. Does the Chair have any other issues to be considered?	

Technical Division Administration Form - Supporting Materials

File Name	File Size	Brief Description
2016 Quicken Summary - Marked Up.pdf	0.06 MB	HIST Division - Quicken Summary 2016

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