



Part II Secretary's Questionnaire

ACS Technical Division Annual Report for 1999
Division of History of Chemistry (HIST)
Submitted by Vera V. Mainz

A. Division Administration

1. Officers

What are the Bylaw-designated Officers of your Division? (*Mark all that apply*)

	Position filled through 1999	Position unfilled (specify for how long)
<input checked="" type="checkbox"/> Chair	<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/> Chair-Elect	<input checked="" type="checkbox"/>	_____
<input type="checkbox"/> Vice-Chair	<input type="checkbox"/>	_____
<input type="checkbox"/> Past-Chair	<input type="checkbox"/>	_____
<input type="checkbox"/> Secretary	<input type="checkbox"/>	_____
<input type="checkbox"/> Treasurer	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Secretary/Treasurer	<input checked="" type="checkbox"/>	_____
<input type="checkbox"/> Program Chair	<input type="checkbox"/>	_____
<input type="checkbox"/> Member-at-Large (<i>specify number</i>)	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Other (<i>specify</i>) Councilor	<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/> Other (<i>specify</i>) Alternate Councilor	<input checked="" type="checkbox"/>	_____
<input type="checkbox"/> Other (<i>specify</i>)	<input type="checkbox"/>	_____

2. Elections

Were the 1999 elections conducted in accordance with your Division's Bylaws?

Yes No *If no, explain:* No elections were held in 1999.

3. Bylaws

a. What is the date of your current Division Bylaws? 1995

b. What is the date of your last Division Bylaws review? 1995

4. Operations Manual

Does your Division have an operations manual?

Yes No *If yes, what is the date of the latest version?* 1996

5. Executive Committee

a. How many Executive Committee members does your Division have?

1-5 6-10 11-15 16-20 21+

b. How many Executive Committee members are from each area?

Industry Government Academic 10 Other

c. When did your Executive Committee meet?

Spring Fall Other

d. Did a Division representative attend the Divisional Officer's Caucus (DOC)?

Spring Fall No

e. Did the Chair-Elect attend the 1999 Division Officer Training Conference (DOTC)?

Yes No *If no, who attended?* No one.

Did the Treasurer attend the 1999 Division Officer Training Conference (DOTC)?

Yes No *If no, who attended?* No one.

f. Did your Division conduct an Annual Business Meeting open to all members?

Yes No

6. Councilors

- a. How many Councilors is your Division entitled to?
1 2 3 4
- b. How many of your Division Councilors (or alternates) attended the **Spring** Council Meeting?
0 1 2 3 4
- c. How many of your Division Councilors (or alternates) attended the **Fall** Council Meeting?
0 1 2 3 4
- d. How did your Division Councilors report to your members with regard to Council activities at the National Meetings?
 In a Division newsletter
 In an open Division meeting
 In an open Division Executive Committee meeting
 Other (*specify*)

7. Committees

- a. Mark the Committees that exist for your Division and indicate whether they were active in 1999. (*Mark all that apply*)

	Exists	Active in 1999
Advertising	<input type="checkbox"/>	<input type="checkbox"/>
Awards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
Career Assistance	<input type="checkbox"/>	<input type="checkbox"/>
Continuing Education	<input type="checkbox"/>	<input type="checkbox"/>
Directory	<input type="checkbox"/>	<input type="checkbox"/>
Education	<input type="checkbox"/>	<input type="checkbox"/>
Finance	<input type="checkbox"/>	<input type="checkbox"/>
Investment	<input type="checkbox"/>	<input type="checkbox"/>
Long-Range Planning	<input type="checkbox"/>	<input type="checkbox"/>
Membership	<input type="checkbox"/>	<input type="checkbox"/>
Newsletter or Publications	<input type="checkbox"/>	<input type="checkbox"/>
Nominations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Public Relations or Outreach	<input type="checkbox"/>	<input type="checkbox"/>
Safety	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Planning	<input type="checkbox"/>	<input type="checkbox"/>
Other (<i>specify</i>) _____	<input type="checkbox"/>	<input type="checkbox"/>

- b. Does your Division Membership Committee have a plan that is being followed to recruit and retain members?
 Yes No

8. Subdivisions

List the Subdivisions of your Division (*attach separate sheet of paper if needed*).

Archaeological Chemistry

B. Technical Programming

1. National Meetings

- a. Did your Division organize programming at the **Spring** Meeting?
 Yes No *If yes, how many?* Oral papers 18 Posters 6
- b. Did your Division organize programming at the **Fall** Meeting?
 Yes No *If yes, how many?* Oral papers 17 Posters 15
- c. Did a Division representative attend the 1999 Program Planning and Coordinating Conference (P²C²)?
 Yes No
- d. Did your Division participate in Sci-Mix?
 Spring Fall No
- e. Did your Division participate in Secretariat programming?
 Yes No
- If yes, which ones? (Mark **all** that apply)
 Biotechnology (BTEC) Catalysis and Surface Science (CATL)
 Macromolecular (MACR) Materials (MATL)
- f. How many symposia did your Division cosponsor with other Divisions?
 0 1 2 3–5 6–10 >10
- g. How many symposia did your Division cosponsor with ACS Committees or non-Division units?
 0 1 2 3 4 >4
- h. How many workshops did your Division conduct at National Meetings?
 0 1 2 3 4 >4
- i. How many tutorials did your Division conduct at National Meetings?
 0 1 2 3 4 >4

2. Local Section and Regional Meetings

- a. Did your Division program at regional meetings?
 Yes No
- If yes, at how many regional meetings?
 0 1 2 3 4 >4
- b. Did your Division organize programs with or provide speakers to Local Sections?
 Yes No
- If yes, at how many Local Section meetings?
 0 1 2 3 4 >4

3. Cooperation and programming with other U.S. societies

- a. How many meetings did your Division cosponsor with other U.S. societies?
 0 1 2 3 4 >4
- b. Of these, how many were:
Held in conjunction with ACS meetings?
 0 1 2 3–5 6–10 >10
Held in conjunction with the other societies' meetings?
 0 1 2 3–5 6–10 >10
Held as stand-alone meetings?
 0 1 2 3–5 6–10 >10
- c. What are the names of the meeting(s) and co-organizer(s)?
(Attach a separate sheet if needed.)

4. Cooperation and programming with non-U.S. societies
- How many meetings did your Division hold with non-U.S. societies?
 0 1 2 3 4 >4
 - Of these, how many were held *outside* the United States?
 0 1 2 3 4 >4
 - Of those held *outside* the United States, how many were:
 Held in conjunction with the other societies' meetings?
 0 1 2 3 4 >4
 Held as stand-alone meetings?
 0 1 2 3 4 >4
 - Of those held *inside* the United States, how many were:
 Held in conjunction with an ACS meeting?
 0 1 2 3 4 >4
 Held as stand-alone meetings?
 0 1 2 3 4 >4
 - What are the names of the meeting(s) and co-organizer(s)?
 (Attach a separate sheet if needed.)

5. Other Meetings

- How many Division meetings were held separately from ACS meetings?
 0 1 2 3 4 >4
- How many workshops were held separately from ACS meetings?
 0 1 2 3 4 >4
- What are the names of the meeting(s) and co-organizer(s)?

6. Does your Division have affiliations with other technical organizations?

Yes No *If yes, list them by name and give the start date.*

Name

Start date

C. Publications

- How many newsletters did your Division publish during 1999?
 0 1 2 3 4 >4
- Did your Division publish abstract separates?
 Spring Fall No
- Did your Division publish preprints (or reprints)?
 Spring Fall No
- Did your Division make available a membership directory?
 Yes No When was the directory last updated? 1994
- How many books did your Division or members publish in 1999?
 0 1 2 3-5 6-10 >10
- Does your Division publish your own journal?
 Yes No *If yes, what is the name?*
 Frequency Monthly
 Bimonthly
 Semiannual
 Annual
 Other (*specify*)

7. Does your Division have a Web page? Yes No
 If **yes**, what is the URL? <http://www.scs.uiuc.edu/~mainzv/HIST/>
 If **yes**, is feedback possible through this medium? Yes No

D. Awards

1. How many awards does your Division have?
 0 1 2 3-5 6-10 >10
2. What are your Division awards for? (*Mark **all** that apply*)
- | | |
|--|---|
| <input type="checkbox"/> K-8 | <input type="checkbox"/> Distinguished service/Division fellow |
| <input type="checkbox"/> High school | <input type="checkbox"/> Scientific contribution to Division |
| <input type="checkbox"/> Undergraduate student | <input type="checkbox"/> Scientific contribution to area served by Division |
| <input type="checkbox"/> Graduate student | <input type="checkbox"/> Young scientist |
| <input type="checkbox"/> Faculty | <input checked="" type="checkbox"/> Publications |
| <input type="checkbox"/> Summer fellowships or internships | <input type="checkbox"/> Best Paper/Symposium |
| <input type="checkbox"/> Fellowships | <input type="checkbox"/> Other |
| <input type="checkbox"/> Travel awards | <input type="checkbox"/> Other |
| <input type="checkbox"/> Memorial | <input type="checkbox"/> Other |
| <input type="checkbox"/> Lecturer | <input type="checkbox"/> Other |
3. List your 1999 Division awards and recipients (*attach separate sheet if needed*)

Award	Recipient(s)
Dexter Award	Mary Jo Nye
_____	_____
Outstanding Paper Award	Edgar Warhof
_____	_____
_____	_____
_____	_____

E. Division Membership

1. List the end-of-year 1999 distribution of Division members. (*The Office of Divisional Activities will complete this item.*)
- Number of Division Members 723
- Number of National Affiliates 6
- Number of Division Affiliates 91
- Number of Free Members 29
- Emeritus Members pay Regular dues Reduced dues No dues No such member category
2. What was the change in your Division membership over the past year?
- Increase >20%
 Increase 11-20%
 Increase 6-10%
 Increase 1-5%
 Essentially no change ($\pm 1\%$ or less)
 Decrease 1-5%
 Decrease 6-10%
 Decrease 11-20%
 Decrease > 20%

3. Over the past three years your Division membership has been
- Increasing
 - Decreasing
 - Approximately constant
 - Erratic
4. Over the past three years were your Division members surveyed to assess their needs or interests?
- Yes No

F. Educational and Public Outreach

Where appropriate, give details in Part III, Item A for sharing with other Divisions.

1. Did your Division participate in any educational outreach activities?
- Yes No
2. Did your Division participate in any public outreach activities?
- Yes No
3. Did your Division participate in outreach activities directed toward government or public officials?
- Yes No
4. Did your Division participate in National Chemistry Week?
- Yes No

After completing Part II, Secretary's Questionnaire, go onto Part III, Secretary's Narrative.



Part III Secretary's Narrative
ACS Technical Division Annual Report for 1999
Division of History of Chemistry (HIST)
Submitted by Vera V. Mainz

- A. What was your Division's particularly outstanding or innovative activity (ies) this year? Please note whether it was an activity launched in 1999 or one that had been initiated in prior years, how you measure its effectiveness, and what ACS strategic thrust(s) the activity supports. (*Attach a separate sheet if needed.*)

Activity Timely and well-attended symposia at both National meetings. In Spring 1999, Anaheim, there was the Global Salute to Polymers (9 papers). In Fall 1999, New Orleans, there were the Global Salute to Polymers (5 papers) and History of Academic Chemistry Departments (7 papers, 2 sessions). The general sessions and Sci-Mix were also well-attended.	Status <input type="checkbox"/> New <input checked="" type="checkbox"/> Established												
Measure of Effectiveness Number of papers presented and number of people attending													
ACS Strategic Thrusts Supported (<i>Mark all that apply</i>) <table style="width: 100%; border: none;"><tr><td><input type="checkbox"/> 1.1 Industry</td><td><input type="checkbox"/> 1.2 Interdisciplinary</td><td><input type="checkbox"/> 1.3 Technology</td></tr><tr><td><input type="checkbox"/> 1.4 Careers</td><td><input type="checkbox"/> 1.5 Underrepresented</td><td><input type="checkbox"/> 1.6 Worldwide</td></tr><tr><td><input type="checkbox"/> 1.7 Students</td><td><input type="checkbox"/> 2.1 Information</td><td><input checked="" type="checkbox"/> 3.1 Public</td></tr><tr><td><input checked="" type="checkbox"/> 3.2 Education</td><td><input type="checkbox"/> 3.3 Research</td><td><input type="checkbox"/> 3.4 Environment</td></tr></table>		<input type="checkbox"/> 1.1 Industry	<input type="checkbox"/> 1.2 Interdisciplinary	<input type="checkbox"/> 1.3 Technology	<input type="checkbox"/> 1.4 Careers	<input type="checkbox"/> 1.5 Underrepresented	<input type="checkbox"/> 1.6 Worldwide	<input type="checkbox"/> 1.7 Students	<input type="checkbox"/> 2.1 Information	<input checked="" type="checkbox"/> 3.1 Public	<input checked="" type="checkbox"/> 3.2 Education	<input type="checkbox"/> 3.3 Research	<input type="checkbox"/> 3.4 Environment
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<input type="checkbox"/> 3.2 Education	<input type="checkbox"/> 3.3 Research	<input type="checkbox"/> 3.4 Environment											

B. What problems did your Division encounter, and how might ACS help to resolve them?

Division finances are not overly strong. Non-participation in the DOC was questioned by ACS Divisional Activities in December 1999. We reviewed the reasons why the Division's finances are at their current level. The Divisional Activities Office did understand the Division's reluctance to spend money on attending the DOC, and told the Secretary-Treasurer that ACS had agreed to pay the travel expenses for an officer of the Division. However, it was too late to arrange for anyone to attend.

C. What new ideas, unmet needs, or questions would your Division like to be addressed by the Divisional Activities Committee (DAC), Division Officer Training Conference (DOTC), Program Planning and Coordination Conference (P2C2), the Committee on Science (ComSci), and/or ACS staff?

The delay of ten days between the issuance of a special order for mailing labels and receipt of the labels seems unnecessarily lengthy. This is the same delay as given under the old database system, and the one thing which a new database system should have addressed was the quicker delivery of information for these types of requests. If the delay is not in the acquisition of the information necessary to print labels but in the actual printing of the labels, the problem is even less understandable.

D. Do you believe that your Division is healthy? Explain.

Yes, in terms of member interest and programming. Division finances need some attention, but the Bulletin for the History of Chemistry continues to be published as a top-rate journal.

E. Is your Division developing an adequate pool of volunteers who can eventually serve the Division in an elected position? Describe the process.

Yes. The Division now has a two-year term for Chair and Chair-Elect. The nominations committee always tries to assemble a group of candidates which includes younger Division members for new elections.

F. List the names, and the entity upon which they serve, of Division members who have roles in ACS Governance (e.g., Committee, Board, Task Force, etc.).

Member Name	Committee, Board, Task Force
Mary Virginia Orna	Committee on Nominations and Elections
Ben Chastain	Liaison to the Council Committee on Public Relations

G. List your Division programs and activities that support the 1998–2000 ACS Strategic Thrusts unless already listed in Part III, Item A.

1.1 ACS will expand services to members and prospective members working in industry. (Industry)

1.2 ACS will expand activities at the interdisciplinary boundaries of chemistry. (Interdisciplinary)

1.3 ACS will develop and utilize the most advanced technology to enhance services and activities.
(Technology)

1.4 ACS will provide programs and activities to facilitate the career development of chemical professionals.
(Careers)

1.5 ACS will provide programs and activities to encourage participation and leadership in all aspects of the chemical sciences by women and underrepresented minorities. (Underrepresented)

1.6 ACS will pursue opportunities to work more closely with other professional societies worldwide.
(Worldwide)

1.7 ACS will increase student participation in the activities of the Society. (Students)

2.1 ACS will continue to be the world's leading provider and deliverer of chemical information. (Information)

3.1 ACS will provide programs and activities to improve the public's recognition and appreciation of the contributions of chemistry. (Public)

3.2 ACS will provide programs to improve the scientific literacy of students and ensure quality education in the chemical sciences. (Education)

3.3 ACS will encourage funding of research in science, technology, and engineering. (Research)

3.4 ACS will encourage activities and programs applying scientific principles to environmental issues.
(Environment)

H. Your comments and suggestions about the Annual Report Forms are earnestly solicited.

Congratulations—you have completed the Secretary's portion of the 1999 Technical Division Annual Report. Forward a copy of Parts II and III to your Division Chair for approval. When your Division Chair has signed-off on the report, please send a copy to the Office of Divisional Activities, 1155 16th St NW, Washington, DC 20036-4800.