

Secretary's Report
 ACS Technical Division Annual Report for 2003
 Division of History of Chemistry
 Submitted by Vera V. Mainz
 Website URL <http://www.scs.uiuc.edu/~mainzv/HIST/>

1. Officers - As designated by your Division's Bylaws

	Required by Bylaws	Position filled Through 2003	Position unfilled (specify for how long)	Is there someone available to step in if needed (i.e. assistant secretary)
Chair	Yes	Yes		Yes – Chair-Elect
Chair-Elect	Yes	Yes		
Vice-Chair				
Past-Chair		Yes		
Secretary				
Treasurer				
Secretary/Treasurer	Yes	Yes		
Program Chair		Yes		
Councilors (specify number)	Yes 2	Yes 2		
Member-at-Large (specify number)				
Other (Alternate Councilor)	Yes 1	Yes 1		
Other (Bulletin Editor)		Yes		

2. Were the 2003 Elections conducted in accordance with the Division's Bylaws?

Yes No *If no, explain:*

3. Is the Division incorporated? Yes No

If yes, what year was it incorporated in: _____

What state was it incorporated in: _____

4. Bylaws and Operations Manual

	Current Date	Date of Last Review
Division Bylaws	1995	
Operations Manual	1995	
Membership Retention/ Recruitment Plan		

5. Number of Executive Committee members 9

6. Executive Committee/Division Meetings

	Spring National Meeting	Fall National Meeting	Other
Executive Committee Meetings	Yes	Yes	
Division representative attended DOC	Yes	Yes	
Division Annual Meeting	Yes		
Number of Councilors and/or Alternate Councilors attending Council	2	2	

7. What is your mechanism of exchanging annual reports and Form 990 information among your officers?

Email

8. Who attended the 2003 Division Leadership Conference (DLC) from your division?

No one.

9. Members are kept current regarding Council and Executive Committee activities via:

- Division website
 Division Newsletter
 open Division meeting
 open Division Executive Committee meeting
 other (*specify*)

10. Copy and paste your 2003 Executive Committee Roster in this section. (check here if also available to the members on your website)

CHAIR

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PROGRAM CHAIR

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11. Subdivisions

Name	Number of Officers	Assist with programming	Number of Newsletters
Archaeological	1	Yes	

12. Who attended the 2003 Program Planning and Coordinating Conference (P²C²) from your division?

Roger Egolf

13. Programming – National

	Organized Programming	Cosponsored symposium with other Divisions	Held workshops	Held tutorials	Cosponsored meeting with other U.S. And non-U.S. societies
Spring National Meeting	Yes	Yes			
Fall National Meeting	Yes	Yes			
Other (<i>specify</i>)					

14. List meeting(s) and co-organizer(s) of co-sponsored meetings with other U.S. societies and non-U.S. societies.**15. List affiliations that your Division has with other technical organizations. (Note the start date).**

2001 – Historical Group of the Royal Society of Chemistry

16. Does your Division actively participate in a Secretariat? Yes No
If yes, check the appropriate box(es).
 Biotechnology Catalysis Materials Macromolecular

17. List the activities in which your Division worked in collaboration with local section and or regional meetings.

Activity	Dates Held	Sections and/or Regional Meeting Involved
Support of History of Chemistry Session via "See and Be Seen" Program	Oct. 15-18, 2003	Western Regional Meeting

18. Does your Division have a Regional Meeting Program Chair? Yes No
If yes, who is it?

19. Did your Division submit the self-nomination form for the Division/Local Section Collaboration ChemLuminary Award?
 Yes No

20. Publications and Newsletters

	Number	Hard Copy	On Website	Other
Newsletter	2	Yes		
Separates	2	Yes		
Preprints				
Directory				
Books Published in 2003				
Journals	2	Yes		

21. Is your division membership: increasing remaining constant decreasing?
Briefly explain the trend?

Many of our members join the Division when they retire from their other professional activities, as they are interested in the history of chemistry. Our membership is increasing slightly with a corresponding increase in programming.

22. Outreach (Activities not associated with programming)

Did your Division Participate in any:	Yes	No
Educational outreach activities		No
Public outreach activities	Yes	
Outreach activities directed toward government or public officials		No
National Chemistry Week		No
Other (please list)		

23. Copy and paste the list of awards given by your Division during 2003 and their recipient(s).
 check here if also available to your members on your website)

2003 Sidney M. Edelstein Award – David Knight
 2002 Outstanding Paper Award – Vladmir Karpenko

24. Did your Division submit the self-nomination form for the Division Recognition ChemLuminary Award?
 Yes No

25. What activities, during this year, were earmarked for a specific group of members such as: younger chemists, minorities, women, chemical technicians, undergraduates, etc.

Activity	Group targeted	Measurement of Effectiveness

26. List your Division programs and activities that support the ACS Strategic Thrusts:

Be the world's leading provider and deliverer of chemical information	HIST publishes the Bulletin for the History of Chemistry, a leading international journal in the history of science
Provide programs and activities to facilitate the career development of chemical professionals	
Provide programs to improve science literacy of students and ensure quality education in the chemical sciences	
Increase participation of students and young chemists in the activities of the Society	
Provide programs and activities to encourage the participation and leadership in all aspects of the chemical sciences by women, underrepresented minorities, and persons with disabilities	
Expand services to members and prospective members working in industry	
Expand activities at the interdisciplinary boundaries of chemistry	Our programs and awards promote cooperation with the community of professional historians and others interested in the history of chemistry from the vantage point of the humanities and social sciences
Encourage funding of research in science, technology, and engineering	Through the "See and Be Seen" program and the monies available via Stop Gap funding, the Division helps to fund symposia

	and sessions at National and Regional ACS meetings. We encourage the use of these monies as matching grants.
Encourage activities and programs applying scientific principles to environmental issues	
Provide programs and activities to improve the public's recognition and appreciation of the contributions of chemistry	

27. Do you believe that your Division is healthy? Explain.

Yes. The division continues to function effectively through its Executive Committee, to provide programming activities at national meetings as a forum for both chemists and historians interested in the history of chemistry, to receive a steady supply of manuscripts for the Bulletin for the History of Chemistry, to receive outstanding nominations for the Edelstein Award, and to develop new programs and offer new opportunities for greater member participation and division visibility throughout ACS. We have worked on a new strategic plan for outreach and anticipate providing new and valuable services to other ACS divisions.

28. Do you have any other information that you feel that the reviewer needs to know to appropriately assess the health of your division? If so, please list it here.

29. What problems did your Division encounter, and how might ACS help to resolve them?

30. What new ideas, unmet needs, or questions would your Division like to be addressed by the Divisional Activities Committee (DAC), Division Leadership Conference (DLC), Program Planning and Coordination Conference (P²C²), the Committee on Science (ComSci), and/or ACS staff?

31. Your comments and suggestions about the Annual Report Forms are earnestly solicited.